

Moodle for teachers

Moodle is a freely available online learning management system (LMS). This modular and adaptable teaching and learning platform supports studying and teaching, as well as work in research projects and other organisational units. The system is suitable for supplementing classroom teaching, for blended learning, for distance learning programmes and as a communication and cooperation platform.

The platform is designed to support communication between students and teachers and enable the provision of learning materials/content independent of time and place.

Navigation

First steps

- Login
- Forgotten password
- The homepage

Personal settings

- My profile
- [Dashboard-en](#)
- My courses

The course search

- Find a course
- Enroll in a course

Course Administration

Course Basics

- Request a Course
- Course Formats
- Functions within the Course
- Edit Course Settings

Access for Course Participants

- Self-Enrollment / Change Enrollment Key
- Manual Enrollment
- The Role System in Moodle
- Manage Enrolled Participants
- Switch Role

In the Course

Edit the Course Room

- Editing Mode
- Text Editor

Fill the Course Room with Content

- The File System in Moodle
- Add Files to the Course Room
- Add a File
- Add a Folder

- Inform Participants: Using the Special „Announcements“ Forum

Create Activities

- Create Activities (Settings)
- Reuse an Activity
- Overview of all [Activities and Resources](#)

Other

- Groups and Groupings
- Activity Completion and Progress Tracking
- Conditions

End of Semester

- Reset/Reuse Course
- Course Import

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